

Bedgebury Forest Cycle Club Committee Meeting

The Old Pantry, Bedgebury Pinetum & Forest
Wednesday 04th November 2009

Chair: Malcolm Stoddart

Secretary: David Coppins

Attendees: Paul Stevens, Ray Blackwell, Geoff Hodgson, Carol Hodgson, Simon Auger, Ian Smith, Brian Osborne, Alex Osborne, Andy Bocking, John Kelly, Michael Paine, Alice Jarvis, Terry Jarvis, Paul Young, Gary Scott

Apologies: Christine Mansfield, Tim Bizley

Meeting Start: **1840hrs**

Minutes of Last Meeting

The minutes of the AGM meeting were signed off as a true and accurate record.

Proposer: Geoff Hodgson

Seconded: Ian Smith

Appointment of Chairman

It was agreed by 100% of the committee that David Cole will be accepted as the new Chairman of BFCC subject to membership application. David will be sworn in as Chairman at the December meeting. Due to the overwhelming vote it has been decided by the committee that an EGM will not be necessary.

Proposer: Gary Scott

Seconded: Ian Smith

Matters Arising from the Last Meeting

The updates on the Action Points from the previous meeting were as follows:

- **Trail Building**

Action Point Changed 02/09/2009:

Ian Smith to purchased tools and strong-box and submit receipts.

Ian Smith has purchased tools and equipment and supplied receipts for all.

Action point 02/09/2009 - Closed

All actions completed from previous meeting.

Officer's Comments

Working Parties & Singletrack – Ian Smith

Additional work has been carried out on the new site after section3 and type1 will be dropped at the site entrance in time for the November trail build to take place on 21/11/2009

Ian Smith, David Cole and Gary Scott submitted a "future plans" list of desired single track to be developed over the coming years

A day rate has been discussed with the FC contractors to hire a man with digger to carry out large ground works and clearing when required

Michael Paine has donated a supply of geo-textiles for possible future trail building use

- *Action Point 01-04112009 Ian Smith to circulate a compartment map to accompany the future plans list*

Training & Go-ride – Gary Scott

Andy Bocking will now start his Go-Ride Coach training in early 2010 due to lack of spaces on the courses. Andy has completed his first aid course.

Some of the Angly school sessions have taken place with the rest to be completed in the spring due to poor light conditions

The last training session of the year will take place on Saturday 7th November with Gary Scott, Tim Bizley and Michael Paine.

John Kelly has shown an interest in becoming a Go-Ride coach and will talk to Gary and Michael on this matter

Gary Scott is looking to start a Saturday Kids Club with additional development courses for ladies specific and adults

The Tunbridge Wells Courier has recently run a piece about BFCC and the sponsorship to purchase bikes and equipment

Malcolm Stoddart is to send a nomination through to TWBC in recognition of Gary Scott's dedication to coaching youth and developing many coaching courses.

The FC/BFCC development officer position will soon be announced – The outride and coaching plans have been done with the formal interviews to take place soon. The position should be offered by the time of publishing these minutes with the candidate to start early 2010

Welfare Officers – Geoff Hodgson & Ali jarvis

No additional information from last month from the Welfare Officer

Simon Auger did raise an issue with club and night rides and it was agreed that a sign in process including emergency contact details and medical conditions would be adopted by the ride leaders. David Coppins will look into producing the documentation. David Coppins will also contact Carl Abrams regarding the clubs 2 way radios

- *Action Point 02-04112009 David Coppins to compile club ride sign off documentation*
- *Action Point 03-04112009 David Coppins to contact Carl Abrams – 2 way radios*

Website / Forum – Paul Stevens & John Rivett

Paul Stevens has spoken to Rob Dodson who has handed over the Webmaster reigns to Paul and John Rivett

Paul will contact club officers to gather content for the website on their specific areas

Paul has created a press officer email address for Boris – our roving reporter

Paul and John are to create some additional forum categories and archive off some of the older posts

The club will compile a "photo library" from all club officers that have BFCC relevant photos

A links section will be added to the site for partners, sponsors and general use

The club would like to thank Rob Dodson for the fantastic work he has done to produce a great looking website for the club and we all look forward to seeing him out on the trails – marking permitted

Events – Andy Bocking

The November club out-ride will be on the 29th – destination unknown at present

December 16th will host the Christmas night ride – mince pies and tinsel

The December night rides to still take place on 23rd & 30th

There will not be a December out-ride

Race - Ray Blackwell

Insomnia10 has provisional dates booked for 18th & 19th September

Ray Blackwell has received the BC provisional race calendar for 2010 and will schedule the BFCC Race Series around those dates

Junior – Alex Osborne

Alex provided the committee with some of the new designed pocket maps that the FC will be producing for Bedgebury

Alex will hopefully be able to start work on the boar signage template

- *Action Point 04-04112009 Alex Osborne to work on Boar template*

Women's – Alice Jarvis

Ali is hoping to put together a New Year Ladies Ride

- *Action Point 05-04112009 Ali Jarvis to arrange New Year Ladies Ride*

Marketing – Paul Young / Malcolm Stoddart

Malcolm Stoddart and Paul Young are to create a dead line action plan for marketing

It was agreed by the committee that the production of a 1/3 A4 double sided flyer would be the best size to adopt in the first instance and Malcolm and Paul will start the design process. It was also agreed that the flyer should be non commercial

The A4 generic poster page has been designed for use in the notice board and will be distributed to officers to fill with specific content and Simon Auger (Boris) will keep the notice board up to date. All notice board content will be kept in line with the website

Malcolm and Paul with the help of Andy Bocking will pull together a photo stock pool

Malcolm supplied costing for knitted Beanies @ £300.00 for 50. Ray Blackwell enquired about the country of origin for the Beanies and Malcolm has since found out that all products are sourced from UK

Malcolm has been in contact with Endura who can supply small quantities of custom made quality clothing such as shirts and wind jackets

- *Action Point 06-04112009 Malcolm Stoddart, Paul Young and Andy Bocking to create stock photo library*
- *Action Point 07-04112009 Malcolm Stoddart to distribute the A4 poster for officer content*
- *Action Point 08-45112009 All officers to supply content to Simon Auger who will add to the notice board*

Fundraising – Michael Paine

The fundraising enquiries for the BMX track have been shelved from the Lottery

Michael will pursue the purchase of the Marin North-shore for the training area along with additional tools and equipment

Coaching packs are to be put together and kept in the sheds for all to use. The packs will contain tools, spares, 1st aid kits etc

Michael has suggested a big BFCC open day/weekend for new year to include discounted cycle hire, organised family rides and fun stuff for the kids – possibly in conjunction with fundraising for the Kent Air Ambulance or other worthy causes

Financial – Christine Mansfield

No officer present – email update

Christine Mansfield provided the current balance sheet by email which showed a healthy £11k balance.

Membership – Carol Hodgson

The club is still gaining 4-6 new members every month

- *Action Point 98-04112009 Carol Hodgson to supply any new email addresses to Boris and David Coppins*

Press Officer – Simon Auger (Boris)

Boris is sending out a BFCC news letter approximately every 2 weeks so all new email addresses to be sent to him when received

Boris will be covering the events with a press report to be uploaded to the website and distributed to local media

Any Other Business

Geoff Hodgson has acquired some high visibility marking tape for use in future night events

Meeting closed: **2040hrs**

Next meeting scheduled for Wednesday 02nd December at the Education Centre

Outstanding/Ongoing Action Points

- *Action Point Changed 02/09/2009:
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