

Bedgebury Forest Cycle Club Committee Meeting

Education Centre, Bedgebury Pinetum & Forest
Wednesday 2nd December 2009

Chair: David Cole
Secretary (designate): Paul Stevens

Attendees: David Coppins, Ray Blackwell, Geoff Hodgson, Carol Hodgson, Simon Auger, Ian Smith, Andy Bocking, Michael Paine, Alice Jarvis, Terry Jarvis, Paul Young, Gary Scott, Malcom Stoddart, Mark Clixby, Roy Paige, Oliver Island

Apologies: Christine Mansfield

Meeting Start: **1840hrs**

Minutes of Last Meeting

The minutes of the AGM meeting were signed off as a true and accurate record.

Proposer: Gary Scott
Seconded: Ian Smith

Appointment of Chairman

The committee would like to welcome David Cole as the new chairman

Matters Arising from the Last Meeting

BFCC Open day 2010

The FC and local council have shown interest, Michael hoping to arrange a meeting in January. Planning to run the event in the springtime, sub committee to be created to organise this.

Additional CRB Checked and first aid trained leaders

Due to some confusion on whether unaccompanied children were allowed to come on club rides when there was no coach present or CRB checked leader Gary carried out an Interim policy.

The following points were raised

It was agreed that the responsibility is with the lead rider and they should ensure the well being of all riders.
It was agreed that there should be a nominated 2nd rider present in case the group needs to be split due to a child getting tired or injured and this child should be taken back to safety by two adults.
Parents who bring their children should stay on site at all times.
All Leaders to be CRB checked

It was agreed that no unaccompanied children are allowed on night rides.

Gary is to produce guidelines which will be agreed by the committee

Officer's Comments

Working Parties & Singletrack – Ian Smith

There have been no work parties in December due to bad weather. There is planned FC Trail Inspection on the 8th December.

Awaiting final guidelines from the FC in regards to Post 72 Black run

The big jump at the end of the freeride area is to be cut in half to make it safer, the freeride area has to be revamped next year due to the age of the wood.

Training & Go-ride – Gary Scott

Paul Stevens, John Kelly and Boris have all shown interest in becoming Coaches and have been given application forms to be completed and handed back to Gary.

Gary to look at whether it's possible to run a SMBLA course at Bedgebury for Coaches and Leaders

Oliver Island has now been employed as the Cycle Development Officer for the Bedgebury Site

Gary has completed a list of first aid equipment for use by Coaches and Leaders this will cost £250 which was approved by the committee.

Welfare Officers – Geoff Hodgson & Ali Jarvis

No additional information from last month from the Welfare Officer

Website / Forum – Paul Stevens & John Rivett

Everything running well

Events – Andy Bocking

Club and Night rides going well with increased numbers

Race - Ray Blackwell

Possible race dates for next year 15th May, 5th June, 26th June, 17th July

Junior – Alex Osborne

Not Present

Alex will hopefully be able to start work on the boar signage template

- *Action Point 04-04112009 Alex Osborne to work on Boar template*

Women's – Alice Jarvis

Ali met Nigel Gerrad at Swinley from IMBM who is testing four bikes at Bedgebury this week. Ali to invite him to a club ride

Ali is hoping to put together a New Year Ladies Ride

- *Action Point 05-04112009 Ali Jarvis to arrange New Year Ladies Ride*

Marketing – Paul Young / Malcolm Stoddart

Beanie hats due 2 weeks before Christmas.

Leaflet still in progress hoping for the end of February

- *Action Point 06-04112009 Malcolm Stoddart, Paul Young and Andy Bocking to create stock photo library*
- *Action Point 07-04112009 Malcolm Stoddart to distribute the A4 poster for officer content*
- *Action Point 08-45112009 All officers to supply content to Simon Auger who will add to the notice board*

Fundraising – Michael Paine

Training area funding still in progress, will look into funding for coaches

Financial – Christine Mansfield

Christine Mansfield provided the current balance sheet by email which showed a healthy £11k balance.

Membership – Carol Hodgson

The club is still gaining 4-6 new members every month at present 231 Members of which 68 are British cycling members.

- *Action Point 98-04112009 Carol Hodgson to supply any new email addresses to Boris and David Coppins*

Press Officer – Simon Auger (Boris)

Newsletters going out and receiving good feedback, has had 30 email rejections from incorrect addresses

Notice board is being updated every week.

Boris to get a notice board made to be located at Quench Cycles

Any Other Business

David Cole to purchase equipment for two leaders packs at £160 each to be used by Coaches and leaders.

David Cole to get price on 2 way radios

Meeting closed: **2040hrs**

Next meeting scheduled for Wednesday 6th January at the Old Pantry

Outstanding/Ongoing Action Points

- *Action Point 01-04112009 Ian Smith to circulate a compartment map to accompany the future plans list*
- *Action Point 02-04112009 David Coppins to compile club ride sign off documentation*
- *Action Point 03-04112009 David Coppins to contact Carl Abrams – 2 way radios*
- *Action Point 04-04112009 Alex Osborne to work on Boar template*
- *Action Point 05-04112009 Ali Jarvis to arrange New Year Ladies Ride*
- *Action Point 06-04112009 Malcolm Stoddart, Paul Young and Andy Bocking to create stock photo library*
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